



**Australasian Military Medicine Association**

**24<sup>th</sup> ANNUAL GENERAL MEETING**

**Saturday 10<sup>th</sup> October, 2015, 1630-1705**

**Hotel Grand Chancellor, Davey Street, Hobart**

**DRAFT MINUTES**

**1. Apologies**

Andy Robertson

Tracey Smart

Anne Campbell

**Attendees:**

Nader	Abou-Seif	Mary	Langcake	Aaron	Tracey
Lara	Blackmore	Jenny	Lumsden	Rachelle	Warner
Graham	Boothby	Adam	Mahoney	Vanessa	Weenink
Leonard	Brennan	Greg	Mahoney	Neil	Westphalen
Kerry	Clifford	Carmel	Moore	Brendan	Wood
Craig	Dobbs	Derek	Moore		
Alex	Douglas	Charles	New		
Norton	Duckmanton	Michael	Reade	Naomi	Searle (Secretariat)
Jenny	Firman	Martin	Richardson	Mary	Coulson (Secretariat)
Andrew	Gordon	Geoff	Robinson	Leanne	Bleathman (Secretariat)
Peter	Habersberger	Janet	Scott		
Peter	Hurly	Isaac	Seidl		
Helen	Kelsall	Rowan	Story		

It was acknowledged that a quorum was present.

## 2. Minutes of 2014 AGM

*Motion: That the minutes of the 2014 AGM are deemed correct and be accepted.*

**MOVED:** J Lumsden **SECONDED:** N Abou-Seif

**Unanimously endorsed**

## 3. Annual Report

### 3.1 President's Report

The President, Dr Greg Mahoney spoke to his report contained in the annual report, providing an overview of the Association.

He spoke to the challenges of increasing the impact factor of JMVH and thanked Dr Andrew Robertson and the Editorial Board for their work in putting together the journal which is a core business for AMMA. The Editorial Board will advertise for assistant editor/deputy editor to ease the demands on the editor-in-chief with the long term goal of them succeeding Dr Robertson.

The President reference the Secretary's report, noting a pleasing increase in the number of members and new members to the Association since the beginning of the new financial year.

Greg communicated that the outcomes from the 23<sup>rd</sup> Annual Scientific Conference in Sydney were very positive with 357 delegates in attendance. The conference is now recognised as a world class conference attracting international delegates. Greg thanked our Vice President, Nader Abou-Seif, Committee member Jenny Lumsden and Leanne Bleathman from the secretariat for their hard work on the 2014 conference. Leanne Bleathman has retired as of April 2015 and has been replaced by Naomi Searle who has managed the 2015 conference. Greg thanked Naomi and the 2015 Committee for managing the conference which a total of 358 delegates attended.

Greg recounted the success of the Bombs and Blasts workshop that was held in New Zealand in 2015. Further workshops will be planned for 2016 with possible locations including Townsville, Darwin, Perth and Wellington. Greg emphasized that the ultimate goal is to improve members' services across New Zealand and Australia.

In conclusion, Greg thanked the Council and Secretariat for their hard work and support over the year. Greg also thanked members, for their continued support and encouragement throughout the year.

*Motion: That the 2015 President's report be accepted.*

**MOVED:** J Scott **SECONDED:** K Clifford

**Unanimously endorsed**

### 3.2 Secretary's Report

The Secretary, Janet Scott, spoke to the Secretary's Report as contained in the Annual Report.

Since the last AGM in Sydney, the AMMA Council has had two face to face meetings, the first combined with a site inspection of the Hotel Grand Chancellor in Hobart, and the second on the evening of the conference's opening. In addition, there have been three teleconferences and several email chains discussing various issues. All meetings have been well attended.

Secretary reported that as at 30 Sep 15, there are 234 financial members, and 4 unfinancial. This is an increase of 27 new members since last year and the highest since 2008. Due to the diligence of the secretariat, the number of unfinancial members has decreased. Many unfinancial members were unable to be contacted and therefore have been removed from the membership list in accordance with the constitution.

- Current Membership is 234 members of which 238 are financial.
- 27 New Members have joined since the start of the new financial year
- State by state representation remains as it has over previous years with NSW and VIC as the major areas of membership.

*Motion: That the 2015 Secretary's report be accepted.*

**MOVED:** K Clifford **SECONDED:** P Habersberger

**Unanimously endorsed**

### 3.3 Journal Editor's Report

The president presented the Journal Editor's Report on behalf of the Editor-in-Chief, Andy Robertson.

Greg reiterated that the Journal has continued to go grow in the last financial year. Four issues were produced:

- January 2015
- April 2015
- July 2015
- October 2015 – Conference Abstracts (this edition was handed out to all Conference delegates)

Sourcing papers and reviewers continues to be an issue. All Weary Dunlop nominees will be asked to submit a full article for publishing. Similarly, all session presenters at the annual conference can indicate during the uploading process if they are interested in being contacted to submit an article for the Journal.

As a result of the editorial board's face-to-face meeting, themed articles will now be called feature themes in order to attract more paper submissions.

Greg recognised the hard work and contribution of Leanne Bleathman, Jess Tyler and Michelle Miller in increasing the quality of the journal.

*Motion: That the 2015 Journal Editor's report be accepted.*

**MOVED:** J Scott **SECONDED:** G Robinson

**Unanimously endorsed**

### **3.4 Treasurer's Report**

The Treasurer, Jenny Lumsden, spoke to the Treasurer's report as contained in the Annual Report. She explained that the Association was in a comfortable financial position, despite a net loss of \$10,582 that was made in the 2014-2015 financial year. Secretariat expenses were stable, though website costs were higher than in previous years due to the implementation of a new website. JMVH continues to run at a loss.

In 2014-2015, the Association made a net loss of \$10,582. An increased membership fee was proposed by Jenny Lumsden in order to cover the increasing costs of running the association. Proposed increase by \$10 for renewing members. The additional joining fee of \$40 will remain the same.

*Motion: That the AMMA Membership fee increase proposed by Jenny Lumsden be accepted.*

**MOVED:** AIRCDRE Story **SECONDED:** P Hurly

**Unanimously endorsed**

Jenny acknowledged the contribution of Mary Coulson from Leishman Association who provides quarterly financial reports for the association which means that tracking expenditure and income of the association is more effective.

*Motion: That the 2015 Treasurer's report be accepted.*

**MOVED:** K Clifford **SECONDED:** R Warner

**Unanimously endorsed**

#### **3.4.1 Acceptance of the 2014/2015 Auditor's Report**

The Treasurer advised that the Associations accounts had been audited and the Auditor formed the opinion that the financial report fairly represents the financial positions as at June 2015.

*Motion: That the 2014/2015 Auditor's report be accepted.*

**MOVED:** P Habersberger **SECONDED:** P Hurly

**Unanimously endorsed**

#### **4. Announcement of newly elected Council**

In accordance with the AMMA Statement and Purpose of Rules, one nomination for President had been received from Greg Mahoney, one nomination for Vice President from Nader Abou-seif and six nominations for Council had been received from Janet Scott, Andy Robertson, Geoff Robinson, Peter Hurly, Rachelle Warner and Kerry Clifford.

The Council for 2015 stands as:

President:	Greg Mahoney
Vice-President:	Nader Abou- Seif
Council Members:	Andrew Robertson (Editor-in-Chief of JMVH)
	Geoff Robinson (Treasurer)
	Kerry Clifford
	Peter Hurly
	Janet Scott
	Rachelle Warner

Peter Peters is proposed as an ex-officio member on grounds of importance of continuing the regeneration of the council.

#### **5. Any Business of which notice has been given**

None

#### **6. General Business**

**6.1** Janet Scott proposes the introduction of the role of Past President, to be held for a year after stepping down from the position of President. This proposal constitutes the one year's notice required before the introduction of the role is formerly approved or rejected at the 2016 Annual General Meeting.

**6.2** Peter Habersberger requested that at the 2016 Conference there is a presentation on the treatment of casualties in the field. He also recommends that speakers be 'chased' rather than waiting for the speakers to approach the Association. Presenters should be targeted for their specialty knowledge of a specific topic.

Charles New expressed concern regarding the security issues related to a presentation on the treatment of casualties. To have these presentations during the conference would require complete ADF approval and the ability to restrict delegate access to the session.

#### **7. Next AGM**

The next Annual General Meeting will be held on October 15, 2016 at Crown Promenade, Melbourne.